



Embassy of India
4, Place Didon, Notre Dame
1002, Tunis, Tunisia
Tel: +216-71-781229
Fax: +216-71-281189
E-mail: amb.tunis@mea.gov.in
Web:
www.embassyofindiatunis.gov.in

No. Tun/862/1/2023

05.05.2026

Subject: Notice Inviting Bids for Renovation of Swimming pool at India House.

1.1 Purpose

The Embassy of India, Tunis invites sealed tenders under a two-bid system (Technical & Financial) from reputed, experienced and financially sound contractors for comprehensive renovation of the swimming pool at Embassy Residence 02, Rue Saint Cyprien, Tunis

The work shall be executed on a turnkey basis, ensuring full restoration, operational efficiency, safety compliance, and aesthetic enhancement.

1.2 Background

The pool is presently non-operational due to structural leakages, deterioration of internal surfaces, and failure of filtration systems thus a complete overhaul is required.

2. Detailed Scope of Work

The contractor shall undertake complete execution including design alignment, supply, installation, testing, and commissioning, covering:

2.1 Preliminary Works

- Site inspection, measurements, and verification with Embassy drawings
- Draining, cleaning, and preparation of pool area
- Protection of adjoining structures and finishes

2.2 Civil & Structural Repairs

- Removal of damaged tiles, plaster, and weak concrete
- Crack repair through grouting/sealing
- Re-plastering using waterproof compounds
- Structural strengthening, wherever required

2.3 Waterproofing

- Application of multi-layer waterproofing system
- Treatment of joints, inlets, and corners
- Mandatory water-retention test before finishing

2.4 Tiling & Finishing

- Supply and installation of high-quality pool tiles/lining
- Anti-fungal, chemical-resistant grouting
- Proper alignment, slope, and finishing

2.5 Filtration & Circulation

- Replacement of pumps, filters, pipelines, skimmers
- Installation of energy-efficient systems
- Ensuring proper circulation and turnover rate

2.6 Electrical Works

- LED pool lighting and peripheral illumination
- Safe wiring, panels, and earthing

2.7 Decking & Surroundings

- Repair/replacement of damaged deck with anti-slip material
- Restoration of surrounding area post work

2.8 Debris Removal & Site Restoration

- Complete removal, transportation, and disposal of all debris, dismantled materials, and waste to authorized dumping sites
- Cleaning and restoration of site to original or better condition

2.9 Testing & Commissioning

- Leak testing, system testing, and trial runs
- Water quality stabilization
- Final handover with documentation

2.10 Compliance and Safety:

- Ensure all work meets local health and safety regulations.
- Install necessary safety features, including signage and barriers.

2.11 Construction of Pool Cover

- A solid, durable and load bearing pool cover .

3. Project Timeline

3.1 Estimated Timeline

S. No.	Events	Date
1.	Tender Publish Date	05.05.2026
2.	Bid Submission start date	05.05.2026
3.	Bid Submission end date	26.05.2026 (till 1700 hrs)
4.	Opening of Technical Bids	27.05.2026
5.	Opening of Financial Bids	29.05.2026 (only technically qualified bidders)
6.	Tender Evaluation Period S award of job	01 st Week of June, 2026
7.	Commencement of renovation work of the pool.	2 nd Week of June, 2026
8.	Completion of work.	15.07.2026

3. Contractor's Responsibility & Liability

- The contractor shall be fully responsible for any damage caused to:
 - Existing pool structure
 - Decking
 - Adjacent buildings, fittings, or utilities
- Any such damage shall be repaired/restored at the contractor's own cost, to the satisfaction of the Embassy.
- **The contractor shall also bear full responsibility for:**
 - Safe handling of materials
 - Protection of property during execution
 - Compliance with safety and labour regulations

4. Site Visit & BOQ Requirement

- Interested bidders are strongly advised to undertake a mandatory site visit prior to submission of bids.
- During the visit, bidders may inspect the site and refer to the available 2D layout/model of the proposed pool design.
- Bidders shall submit their Financial Bid strictly based on actual site assessment, along with a detailed and itemized Bill of Quantities (BOQ).
- No claims for variation due to lack of site inspection shall be entertained later.

5. Earnest Money Deposit (EMD)

- EMD: TND 2500/- in the form of Bank Draft/Bank Guarantee in favour of *Embassy*

of India, Tunis. Bids without EMD will be rejected which will be Subject to forfeiture under standard conditions

6. Performance Security:

It is a security deposit (usually in the form of a Bank Guarantee) submitted by the successful bidder after award of contract, to guarantee:

- Proper execution of the work
- Adherence to quality standards
- Completion within the stipulated time
- Fulfilment of warranty obligations
- 10% of contract value
- Valid up to 60 days beyond warranty period
- Which has to be submitted after Letter of Award (LoA) to successful contractor.

7. Penalty / Liquidated Damages Clause

- In case of delay in completion beyond the stipulated timeline, Liquidated Damages (LD) shall be imposed at the rate of 0.5% of the contract value per week of delay, subject to a maximum of 10% of the total contract value.

8. Eligibility Criteria

To be considered for this tender, the bidders must meet the following criteria:

- At least 5 years of experience in swimming pool renovations.
- Relevant licenses and certifications in construction and pool management.
- Evidence of financial stability (e.g., bank statements, credit rating).
- Minimum of 3 positive references from previous clients.

9. Submission Requirements

Interested agencies are required to submit their bids in two separate sealed envelopes in the following manner:

i) **The First envelope (in the form of Annexure-I)** should be marked as “**Technical Bid**”, the bidders are required to submit the following documentation:

- **Company Profile:** Overview of the company, including size, structure, and key personnel.
- **Project Proposal:** Detailed description of the approach, methodologies, and timelines.
- **Subcontractor Information:** List of any subcontractors, including their qualifications and roles.
- **References:** Contact information for at least 3 past projects similar in scope.

ii) The **Second envelope (in the form of Annexure-II)** should be marked as

“**Financial Bid**” and should contain the following:

- **Cost:** Itemized breakdown of all costs associated with the renovation.
- All the invoices should be in the name of the Embassy of India, Tunis

The above two sealed covers can be further submitted in a third/big and single sealed envelope with title: “Renovation of Swimming pool at India House.” The bids should be submitted in English. Both the envelopes could be submitted in person latest by 1700 hrs on 26.05.2026. **Late submissions will not be considered.**

The tender document may be downloaded also from Central Procurement Portal <https://eprocure.gov.in>. or website <https://www.embassyofindiatunis.gov.in/index.php> Please note that any corrigendum/addendum in the above tender documents, if required, will be hosted in the website of the Embassy of India, Lisbon.

10. Evaluation Criteria

The evaluation of the bids involves two stages. First the Technical bid of all the bidders will be evaluated on the basis of the following criteria:

- **Compliance with Specifications:** Adherence to project requirements and scope.
- **Experience and Qualifications:** Demonstrated expertise in similar projects.
- **Quality of Materials and Techniques:** Proposed materials and methods for renovation.
- **Project Timeline:** Realism and feasibility of the proposed schedule.

Only those financial bids whose technical bids are qualified as per the criteria set by the Embassy, in the first stage, will be opened.

- **Cost:** The financial bids with the lowest quote value will be chosen for the renovation work of the swimming pool.

11. Terms and Conditions

1.1 Payment Schedule

- Complete payment will be made only after the successful completion of the renovation work. However, a small portion of the payment can be made in advance for procurement of raw materials needed.

1.2 Warranty

- A warranty period of at least 3 years, for workmanship and materials is required. Also, one dedicated contact person should be assigned for at least 3 months, to resolve any issues that arise after the completion of the work.

1.3 Health and Safety Compliance

- The contractor must adhere to all health and safety regulations and ensure that all

personnel are trained and equipped to work safely.

- Completion period: **4–6 weeks**
- Warranty: **Minimum 3 years**
- **Bidders may note that no request for change in price will be entertained once bids are accepted at any cost.**

**(Rajiv
Kumar) Head of
Chancery**

GENERAL INSTRUCTIONS

1. The company/bidder must have a minimum of 03 years experience of handling similar kind of work in reputed organizations.
2. The persons deployed by the company should have requisite experience and skills for carrying out the assigned maintenance task using appropriate materials and tools/equipment. The contractor must employ adult and skilled labour only.
3. The company should have sufficient employees on its rolls specifically trained for this activity.
4. The company should clearly give the technical and quality aspects of the materials to be used for the renovation of the pool.
5. The company should also provide the details of warranty/guarantee of the pool/materials to be used for the pool, as applicable.
6. Rates quoted shall be firm and fixed. No additional charges apart from the charges mentioned in bid, shall be payable.
7. For finalization of work, the tender whose rates are the lowest in comparison to other bidders for the equal or better quality of materials, will be considered as the lowest bidder.
8. The Mission reserves the right to cancel this work/tender if no satisfactory bids are received from any of the bidders.
09. Physical visit to the Embassy Residence is advisable to have a general idea about the extent of works required. Interested bidders can visit the India House by prior appointment by sending an email at admn.tunis@mea.gov.in before submitting sealed bids.
10. The selected bidder shall be formally informed about the selection by Embassy of India, Tunis who shall be required to sign an agreement (which can be drafted later on mutual understanding) with the Embassy within 10 days of issuance of such information.

Embassy of India

Tunis

ANNEXURE-I

**TECHNICAL BID
PROFORMA**

1	Name of the firm	
2	Address of the registered office	
3	Correspondence address	
4	Mobile/Telephone No.	
5	Email	
6	Brief introduction of the company (Profile of the firm to be enclosed)	
7	Previous experience in the field (minimum of 03 years) Documentary evidence may be submitted.	
8	Period of Bid Validity (Minimum 90 days)	
9	Registration Certificate, License for the services, etc. (copies of documents to be enclosed, including for VAT Registration)	
10	Testimonials (Clients' letters, certificates, etc.)	
11	Technical and Quality aspects of the materials to be used for the work. (May enclose as supporting document)	

Note: Separate sheets may be attached wherever necessary.

Declaration

Certified that the information furnished above is full and correct to the best of our knowledge. The copies of required documents as mentioned above have been submitted. We understand that in case of non-submission of required documents, the bid shall stand rejected.

Date:
Place:

(Signature of Authorized Signatory)
Name and
Designation Seal of
the company

Embassy of India
Tunis

ANNEXURE-II

FINANCIAL BID PROFORMA

S.No.	Particulars	Price/Charges in TND including VAT
1.	Work as per detailed scope of work as mentioned in para-2 of the tender document including the cost of raw material and labour charges.	
3.	Any other charges (with justification)	
3.	Charges for removal/disposal of wastage.	
4.	Other charges, if any, in detail.	
5.	VAT	
6.	Other applicable taxes, if any.	
Total Cost		

Declaration

Certified that above quoted price are complete in all respects and are as per scope of work, specifications, terms S conditions mentioned in the tender document and as per the assessment made during the visit to the Embassy in person.

Date:
Place:

(Signature of Authorized Signatory)
Name S Designation
Seal of the company

LETTER OF BID

Dated: _____

To,

The Head of Chancery
Embassy of India, Tunis

Ref: Invitation for Bid No. _____ dated .

We, the undersigned, declare that: We have examined and have no reservations to the Bidding Documents, including Addenda issued in accordance with Instructions to Bidders,

2. We offer to execute in conformity with the Bidding Documents for Renovation of Swimming Pool at Embassy Residence at Embassy Residence, 02 Rue Saint Cyprinene, Carthage Presidence, Tunis.
3. Our bid shall be valid for a period of 180 days from the date fixed for the bid submission deadline in accordance with the Bidding Documents and shall remain binding upon us and maybe accepted at any time before the expiry of the period.
4. If our bid is accepted, we commit to submit a Performance Security Deposit in accordance with the Bidding Documents.
5. We also declare that the Government of India or any other Government body has not declared us ineligible or blacklisted us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of serious nature.
6. We also accept all the terms and conditions of this bidding document and undertake to abide by them, including the condition that you are not bound to accept highest ranked bid / lowest bid or any other bid that you may receive.

Yours sincerely,

Authorized Signatory
(Authorized person shall attach a
copy of Authorization for signing
on behalf of Bidding Company)
Full Name and Designation (To
be printed on Bidder's letterhead)